**TOWN OF PRATTSVILLE  
CODES DIVISION**  
  
Three (3) sets of plans and specifications must be submitted with the application.

|  |  |
| --- | --- |
| **Applicant Name:** | **Property Owner** |
| **Address:** | **Address:** |
| **Phone:**  Cell:  Alternate: | **Phone:**  Cell:  Alternate: |
| **Email:** | **Email:** |

Applicant is (check one or more) \_\_\_\_\_\_\_\_Owner \_\_\_\_\_\_\_\_Builder \_\_\_\_\_\_\_Other (please Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Contractor’s Name** | Phone: |
| **Address:** | |

*Certificate of Insurance must accompany application.*

|  |  |
| --- | --- |
| **Project Location / Address:** | **Tax Map No.** |
| **Directions:** | |

**Nature of Work: (Check all that apply)**

⃝ New Home ⃝ Addition ⃝ Alteration (kitchen, bath, furnace, etc.)

⃝ Demolition [Cost of Addition: $\_\_\_\_\_\_\_\_\_] [Cost of Alteration: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

⃝ Garage ⃝ Swimming pool ⃝ Change of Use

⃝ Shed ⃝ Wood Stove / Fireplace

⃝ Single Mobile Home ⃝ Double Mobile Home ⃝ Manufactured Home  
  
Change of Use of structure: Describe Proposed use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

⃝ Yes ⃝ No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Size of Structure/addition: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Garage: ⃝ Attached ⃝ Detached

|  |
| --- |
| **Sewage Supply**  ⃝ New ⃝ Septic ⃝ Existing ⃝ Municipal  If applicable, attached DEP approval may be required before Building Permit is issued. |
| **Water Supply:**  ⃝ New well ⃝ Existing well ⃝ Municipal Water Supply |
| **Flood Plain Information:**  The site ⃝ is or ⃝ is not within a flood plain. \_\_\_\_\_\_\_\_\_\_\_\_ Elevation  The site ⃝ is or ⃝ is not in a designated wetland. |
| **Heating Systems: (Check all that apply)**  ⃝ Electric ⃝ Oil ⃝ Gas ⃝ Warm Air ⃝ Baseboard  ⃝ Separate Air Conditioning  ⃝ Wood ⃝ Wood with alternative backup |

The fee that must accompany this permit application and the provisions in the Education Law requiring drawings to bear the seal of a NYS Registered Architect or licensed Professional Engineer are both based on the proposed building size expressed in square feet. To determine square footage, use outside building dimensions and include the areas of habitable basements and all above grade floor levels except non-habitable attics. Do not include area of attached or detached garages or carports.

If the area of the new residential building is greater than 1500 sq. ft. or if the cost of the alteration or addition exceeds $10,000.00, or if the addition or alteration will have an effect on either structural or public safety, plans submitted must bear the original seal and signature of the NYS licensed Professional Engineer or Registered Architect as provide for in Sections 7307 and 7209 of the New York State Education Law.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RA \_\_\_\_\_\_ PE \_\_\_\_\_\_\_

License No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work coved by this application has been started or completed: ⃝ Yes ⃝ No

**APPLICANT CERTIFICATION:**  
I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provision of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

Applicant’s / Owner’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town of Prattsville – Building Permit Fees

|  |  |  |  |
| --- | --- | --- | --- |
| New Construction (1 to 2 Family Dwellings) | | Additions with Foundations | |
| $250  $350  $450  $550 | 0 – 1500 Sq. Ft.  1501-2500 Sq. Ft.  2501-3500 Sq. Ft.  3501-4500 Sq. Ft. | $100  $125  $150  $250  $375 | Up to 144 Sq. Ft.  145-500 Sq. Ft.  501-1000 Sq. Ft.  1001-2000 Sq. Ft.  2001-3000 Sq. Ft. |
| *If greater than 4500 Sq. Ft. fee is $550 plus $100 for each additional 1000 Sq. Ft. or fraction.* | | *If greater than 3000 Sq. Ft. fee is $375, plus $100 for each additional 1000 Sq. Ft. or fraction.* | |

|  |  |  |  |
| --- | --- | --- | --- |
| Mobile & Manufactured Homes | | Decks | |
| $ 75  $100  $150  $175  $250  $100 | Replace Existing Single Wide Mobile Home  Single Wide Mobile Home with Slab  Double Wide Mobile Home  One Family Modular  Two Family Modular  Mobile Home Peaked Roof Over Existing | $ 50  $ 75  $ 10 | 0-300 Sq. Ft.  301-500 Sq. Ft.  Each Additional 100 Sq. Ft. |

|  |  |  |  |
| --- | --- | --- | --- |
| Storage Structure | | Other Miscellaneous | |
| $ 50  $ 75  $ 10  $100  $100  $150 | 0-144 Sq. Ft.  145-500 Sq. Ft.  501-1000 Sq. Ft.  Pole Barns  Detached Garage on Slab or Foundation  Attached Garage on Foundation Only | $ 50  $ 50  $100  $150  $100 | Carport  In Ground Swimming Pool (inspection for fencing)  Renovation not Requiring Foundations  Renovations Requiring Foundation  Demolition |

|  |  |  |  |
| --- | --- | --- | --- |
| Fireplace / Wood Stoves / Chimneys | | Administrative | |
| $ 0  $ 75  $ 75  $ 40 | Chimney Inspections (after chimney fire) Wood Stove and Chimney (2 inspections)  Fireplace (2 inspections)  Additional inspections | $ 50  $ 50  $ 60 | 1-Year Extension on Permits  Certificate of Occupancy / Compliance Cert  CO Search |

**Failure to apply for a building permit prior to beginning work will result in the fee’s for the project being doubled.**